

Chomp is a school holiday lunch club for families experiencing food poverty in our city. In Brighton & Hove child poverty affects 1 in 6 children and in the East of the city it drops to 1 in 3. Chomp runs four clubs across the city providing a fun environment for families to come together over a home cooked meal.

At Chomp we not only provide a nutritious meal, we create a community where parents can come together to support each other, pick up ideas about eating well on a budget, eat and socialise together as a family and try new foods.

Job Role – Summer Chomp Internship

Job Type – 8-10 week internship

Job Purpose –

To plan, prepare and deliver a summer holiday lunch club for low income families.

In a nutshell this role is to ensure that we deliver fun summer clubs providing a nutritious meal and a community for families that would otherwise struggle during the school holidays. There's scope in this role to help develop what Chomp offers during the summer, who we are reaching, how we best empower families and the future of Chomp. The responsibilities below are a long list that can be adapted for the right candidate – so if you are passionate about what Chomp is doing then get in touch so we chat more about a role that will benefit the development of both you and the Chomp project.

Reporting to – Chomp Project Manager

Working hours – 37.5 hours a week (days/time to be mutually agreed)

Length of Commitment – 10 weeks

Location- Gloucester Place with occasional working across Brighton sites

Responsibilities

1) Chomp Clubs

- Support the existing Chomp Clubs in preparing for the summer holidays
- Maintain clear communication with organisations that refer families to Chomp

2) Coordinate Chomp @ Gloucester Place (existing club with systems and procedures in place)

- Recruit and coordinate volunteers
- Ensure activities and crafts are planned with relevant resources (volunteers help with this)
- Create a menu plan and ensure ingredients are available (support available)
- Ensure the smooth running of the session

3) Families

- Clearly communicate to Chomp families the details of events
- Engaging with families via social media with events/activities that would assist them
- Follow up with families that are new to Chomp
- Working closely with the Family Support Worker regarding any relevant family work

4) Referral Agencies

- Maintain clear communication with organisations that refer families to Chomp
- Seek new relationships with organisations that can refer families to Chomp
- Review the way that we communicate to referral agencies.

5) Volunteers

- Engage with existing volunteers to volunteer at Chomp clubs – ensuring there is sufficient cover for the club
- Advertise and recruit new volunteers
- With the support of your supervisor prepare and deliver training for the four clubs
- Support volunteers

6) Communication

- Manage and post helpful information on Facebook and Twitter for Chomp guests

7) Fundraising

- Manage and promote Chomp My Donate page
- Seek new fundraising opportunities

8) Plan a day out for the guests

- Contact potential venues, book a time, create publicity material, invite Chomp families and help the day run smoothly.
- Previous days have included the Saltdean Lido, FIELD (playing with bikes and eating a nutritious meal).

Qualities

- Understand and empathise with the aims of Chomp
- Understand and empathise with the One Church values
- Excellent verbal communication, written communication
- Positive and energetic attitude, and strong desire to meet goals and commitments

- Enthusiasm to motivate volunteers and engage children
- Attention to detail for accuracy in administration
- Computer skills and experience with Microsoft Office

Benefits

- Gaining knowledge and experience from fundraising experts
- Working with a great bunch of volunteers and families
- Opportunities to attend relevant training and networking
- Part of a fun and energetic team!